



# Family Foot & Ankle Specialists

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## Cancelation Policy / No Show Policy For Doctor Appointments and Surgery

### 1. Cancelation / NO show policy for doctor appointments

We understand that there are times when you must miss an appointment due to emergencies or obligations. However, when you do not call to cancel an appointment, you may be preventing another patient from getting much needed treatment. Conversely, the situation may arise where another patient fails to cancel and we are unable to schedule you for a visit, due to seemingly “full” appointment books.

\*\* If an appointment is not cancelled at least 24 hours in advance you will be charged a \$35 no show/late cancelation fee. This will not be billed to your insurance. \*\*

### 2. Scheduled Appointments

We understand that delays can happen, however we must try to keep our appointments and doctors on time.

\*\* If a patient arrives more than 15 minutes past their scheduled appointment, we reserve the right to reschedule the appointment unless other arrangements have been made.

### 3. Cancellation / No show policy for surgery

Due to the large block of time needed for surgery, last minute cancellations

can cause problems and added expenses for the office or hospital.

\*\* If a surgery is not cancelled at least 5 days in advance you will be charged at \$75 no show fee. This will not be billed to your insurance. \*\*

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Printed Patient Name

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Signature Patient / Guardian

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Date

[www.familyfootandanklespecialists.com](http://www.familyfootandanklespecialists.com)

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